

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Month/Day/Year

Dear \_\_\_\_\_,  
(Child's homeroom teacher)

Please dismiss \_\_\_\_\_ with walkers on  
(Child's first and last name)

\_\_\_\_\_ . \_\_\_\_\_ will pick him/her  
(Date of non-routine dismissal) (Name of family member)

up at dismissal time.

Sincerely,

\_\_\_\_\_  
(Parent or Guardian's Signature)